**Arrangements for Canons at Chichester Cathedral**

1. **Principles[[1]](#footnote-1)**

***Before all else… let God be loved and then your neighbour, because these are the chief commandments which have been given to us.***

St Augustine of Hippo, *Monastic Rule*

The cathedral clergy (Dean, Canons and Priest-Vicar) are a group of priests whose primary responsibility is to minister at Chichester Cathedral. They live, work and pray at close proximity to one another and thus lead a common life, although, unlike members of a religious community, they maintain separate domestic arrangements.

Their life and ministry is undertaken in collaboration with the diocesan and suffragan bishops, with the wider College of Canons, and with the clergy of the diocese for whom the cathedral is the mother church. Under the Cathedrals Measure, 2021, the Dean and residentiary canons are executive (i.e., working) members of the cathedral Chapter, so they play a central part in both the cathedral’s governance and its operational structures.

The cathedral clergy expect to pray for one another, for the bishops and College of Canons, and for the cathedral staff and community. Whether or not they are formally in residence, their role is to be pastors to the entire cathedral community, and to those who come here as visitors or pilgrims.

The normal expectation is that, whether or not they are formally in residence, the clergy will be present at Morning and Evening Prayer on their working days and attend the Eucharist regularly, though not necessarily daily, during the week. Unless on annual leave or invited to preach or preside at another church, they will all be present at the principal Sunday Eucharist in the cathedral and on major feast days.

In addition to attendance at liturgical services, it is a priority for the clergy to make time for personal prayer/meditation, and to maintain spiritual and theological reading.

The cathedral clergy make their own arrangements for spiritual direction, confession, supervision, etc., discussing these with one another as appropriate.

Clergy meetings are held weekly (so far as possible) with a particular focus on liturgical/pastoral/spiritual matters.

1. **Residence Arrangements**
2. **Normal Pattern**

|  |  |
| --- | --- |
| Sunday | ED |
| Monday | VB |
| Tuesday | ED |
| Wednesday | VB |
| Thursday | ED |
| Friday | NA |
| Saturday | NA |

The Dean will compile the weekly rota (based on the above) for circulation, normally on Sundays and update the residency board in the Cathedral office.

Annual leave should be entered on the calendar in the Canons’ Vestry and flagged well in advance so that arrangements for cover can be made.

In the event of illness, the Canon in Residence should contact the Dean (or if he is absent VB) as soon as possible and, if possible, put in place cover arrangements.

1. **Liturgical Services During the Week** (Monday to Saturday)

The Canon in Residence will normally officiate at **Morning Prayer** at 7.45am, the **Eucharist** at 8am and **Evensong**/Evening Prayer at 5.30pm. This will be confirmed on the weekly rota.

1. **Other Responsibilities**

On days of residence, the Canon in Residence will

1. **Remain contactable** via their own mobile telephone, the numbers of which will be kept by the Liturgy and Music Department and by the Verging team. They will also be expected to update and share their Outlook Calendars so that key members of staff are able to see if they are busy in meetings or offsite etc.
2. **Attend the daily morning briefing** with the a member of the verging team other Cathedral staff. They will also review any issues arising from the day before and follow up on these.
3. **Visit the Cathedral floor** at least once per day, and speak to members of the Day Chaplaincy team, volunteers or staff and visitors. They will also go to the office and engage with the staff team.
4. With the Dean, **be the responsible person for responding to and implementing any emergency or security procedures** (for example Operation London Bridge). If breaches of security arise during the context of worship, the Canon in Residence will work closely with the vergers and nominated Security Deacon.
5. **Coordinate the response to any pastoral emergency** along with the Day Chaplains and Mental Health First Aiders on the staff team. This does not imply that they will necessarily be the person directly responding to a pastoral concern.

The Dean and Residentiary Canons will review these terms annually.

This document should be read in conjunction with section 46 of the Statutes.

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1. This section outlines general principles for the life and work of canons. It is ***not*** a formal document such as, e.g., the Constitution nor is it a Statement of Particulars for individual clergy. [↑](#footnote-ref-1)