

JOB DESCRIPTION

Environment Officer



Reporting to:	Chair of the Environment Board
Location:	Church House, Threemilestone, Truro or home based
Standard Working Hours:	15 hours per week
Salary:	£25,000 pa pro rata (i.e. £12,250 for 15 hours)
Contract:	Permanent
DBS Check required?	Yes

Background:

The Diocese of Truro has been working for a number of years to encourage collective and individual actions intended to help combat climate change. We have recently carried out a review with a range of key stakeholders, and from this review has come our new environmental strategy. This strategy challenges us to take more significant action to play our part in addressing the challenges faced by our environment. This includes the commitment to Net Zero by 2030. This role is a core aspect of how we will work to implement this strategy.

Purpose:

To support, enable and develop the work of the Creation Care group as it inspires, encourages and supports individual, churches and other Christian communities to cherish creation, cut carbon and speak up. To do this, in particular, by leading and running the network of Environment Champions and the Green Kernow Church Awards scheme.

1. Key Responsibilities

Working with the Creation Care group, this role has two key responsibilities:

1. To lead, develop and manage the **Environment champions scheme**, working with the Creation Care group to establish a plan for growing the number of people who are committed to cherishing creation, cutting carbon and speaking up in their own lives, their local churches and communities and across the Diocese.
2. To lead, develop and manage the **Green Church Kernow Award Scheme**, working with the Creation Care group to establish a plan to encourage and support churches across the Diocese to achieve the award.

In order to achieve this, the DEO will need to:

1. Develop an informal network of trusted relationships with clergy, lay leaders and church communities, providing practical support in their work of creation care.

2. Speak and teach in churches and church groups to encourage a practical response to the call to cherish creation, cut carbon and speak up.
3. Work with and support the Creation Care group in developing prayer, worship and other resources for local church communities and groups.
4. Work with the Diocesan Communications team, ensuring a supply of information, stories, messages and news for the environmental strand of the communications plan.

At a Diocesan and national level the DEO will:

1. Connect with, and participate in, the national Diocesan Environmental Officer network on issues relevant to the role.
2. Provide relevant committees and groups data and reports, undertaking analysis and research where required
3. Contribute and help implement the overall Diocesan vision and strategy for the environment as required
4. Participate in organisation-wide meetings and training
5. Undertake other duties as relevant to the role

2. Health & Safety

To adhere to the Diocese of Truro's health and safety policy and procedures as well as any other related laws and to do all that is reasonable to promote care and safety in the fulfilment of the role and in daily working life.

3. Safeguarding

To adhere to the Diocese of Truro's Safeguarding policy and procedure as well as any other related laws and to do all that is reasonable to promote care and safety in the fulfilment of the role and in daily working life for all who may be vulnerable. This includes a responsibility to remain up to date with your own safeguarding training at the level appropriate to the role.

Because of the likely contact with children and vulnerable adults, the post holder will be required to have a DBS check.

Person specification overleaf



PERSON SPECIFICATION

Experience

- Experience of successfully organising, leading and developing projects that seek to bring about change in culture and behaviour
- Experience of working on issues relating to creation care, the climate and the environment
- Experience in and of the church (preferably, but not limited to Anglican churches)

Knowledge & Skills

- The ability to network and build informal relationships, networks and alliances for change with a wide range of people with different perspectives and priorities
- A passion for environmental issues, especially in rural areas and knowledge of current environmental debates and challenges
- Confidence in working with and developing prayer, worship and biblical resources on issues of creation care for local churches and individual Christians
- Excellent organisational & administration skills
- The ability to communicate clearly, inspiringly and practically with a wide range of people, in a range of settings and media, on issues relating to creation care
- Strong written and verbal communication skills, including the ability to tailor words and pictures to different audiences and present credibly to senior leadership teams
- IT literate, including proficiency in Microsoft Office (Word, Excel, PowerPoint)
- Ability to deal with many types of people at all levels in a direct, tactful & diplomatic way, and build strong & effective working relationships
- Numerate (able to interpret, analyse & present data & statistics in reports, tables & graphs and able to work with budgets & financial information)

Personal Qualities

- A clear personal commitment to the climate and biodiversity crises and a commitment to enabling a corporate response
- Committed to our [values](#)
- Pro-active, self-motivated and able to work on own initiative



- Willingness to work some evenings and weekends
- An appreciation of, and commitment to, diversity and inclusion

Desirable

- Committed to the mission of the church and sharing in faith and worship
- Experience of working in faith or third sector organisation
- Relevant qualification

