

Introduction to working at St Paul's Cathedral

St Paul's is an equal opportunities employer and holds together a very diverse set of activities and aspirations. It is the Cathedral of the Diocese of London and the seat of its Bishop, a national church and an international spiritual focus, a space for worship and holiness, a place of learning, debate and challenge, an icon of resilience in the face of adversity, an architectural heritage centre, a partner in the City of London, and a commercial enterprise. In addition to offering acts of worship throughout the day, St Paul's is open for prayer and sight-seeing seven days a week.

Our Mission Statement

St Paul's Cathedral seeks to enable people in all their diversity to encounter the transforming presence of God in Jesus Christ.

Our Purpose

The Cathedral is a community of worship and mission with a particular role in supporting the Bishop of London in her work across the diocese and beyond.

We are above all a living Christian church, inspired by the love of God in Jesus Christ to offer welcome, prayer and learning.

Together, we are entrusted with the outstanding building and the iconic dome, the fruit of human skills offered to the glory of God. We will curate and fashion the building on behalf of current and future generations as a sign of hope for all.

We will bring together all our resources to make a tangible difference to people's lives, shaping policy and attitudes to tackle social injustice, specifically in the area of young people's mental health.

Our Values

Welcoming – We all offer a warm inclusive welcome to everyone: our colleagues, volunteers and each one of our visitors.

Responsible – We are people of integrity, each responsible for part of the whole of the Cathedral's work, looking after the Cathedral for the next generation.

Engaging – We seek to engage everyone in our mission, at the Cathedral, within London and across the world.

Nourishing – As a community we work together in a learning environment, aiming for the highest possible standards in everything we do whilst acknowledging that we cannot do everything.

Main Terms of Employment

Applicants must have the right to work in the UK.

Salary £12,907 per annum based on 21 hours per week average (£21,512 per annum FTE) on an incremental scale rising with training and experience over three years.

Hours of Work The contract is based on an Annualised Hours system and hours of work are as set out in the Annualised Hours Rota. The shifts are generally from 8.30 am to 5.15 pm Monday to Saturday. Days rostered may be any day of the week from Monday to Saturday, including Bank Holidays. An unpaid lunch break of one hour is provided and rest days will vary according to the rota. A full time contract is for 1,826.3 hours per year, which represents an average 35 hours per week over the year. This part time role is for 1,096 hours per year, which represents an average 21 hours per week over the year.

Duration of Appointment Fixed Term Contract – 3 months

Holiday 33 days per annum including eight statutory holidays (FTE).

Pension The minimum employer contribution is 6% with the employee contributing 2% of pensionable salary. The maximum employer contribution is 7.5% with the employee contributing 3.5% of pensionable salary.

Life Assurance A Life Assurance policy is in operation, equivalent to four times basic salary.

EAP

An Employee Assistance Programme is available for all employees.

References & Health Questionnaire

Appointment is subject to two satisfactory written references and a pre-employment health questionnaire.

Probationary period

1 month

In order to apply, please visit www.cofepathways.org

The closing date for applications is 13th June 2022.

Interviews will take place on 21st June 2022.