

## Parish Profile

This form is designed to give an overview of a parish to be used in a vacancy for the appointment of a new parish priest. It will be accepted as the "statement describing the conditions, needs and traditions of the parish" required by the Patronage (Benefices) Measure 1986. Additional information may be given by way of printed documents or written submissions.

*Please write in black ink*

### I. Parish Information

1(a)	Name of parish(es) to which this information relates:	Kirby-on-the-Moor
(b)	Name(s) of parish church(es):	All Saints (otherwise known as Kirby Hill)
2.	Name(s) of other C of E church(es)/centres for public worship in the parish:	None
3.	Cluster or group of parishes within which you work (formally or) informally:	Benefice of All Saints Kirby Hill and St Mary's and All Saints Cundall with Norton-le-Clay, and St Helen's Skelton-cum-Newby.
4.	Deanery:	Ripon
5.	Population:  <i>The 2011 census information gives the following figures. Please indicate how this might have changed since then.</i>	Parish census population (2018) 1627 aged 0 - 17 - 20% Lower than Diocese and National % aged 18 - 24 - 25% Lower than Diocese and National % aged 25 - 64 - 35% Higher than Diocese and National % aged 65 and over - 19% Higher than Diocese and National % % Christian - 74% Since this date there have been several building projects in Langthorpe, Kirby Hill and in particular, Milby. Kirby Hill                   625 plus 1 estate Langthorpe                 840 plus 2 estates Milby                         184 plus 2 large estates Ellenthorpe               no number Humburton                 111 A total population of 2176 or thereabouts. We have no demographics for this number.

6(a)	Number on Electoral Roll:	39
(b)	Date of APM when this number was declared:	28 April 2024

7. Attendance at worship in each church

*Please provide details of average attendance at Sunday and weekday services*

Services since Covid-19

Church/Service	Time	No. of communicants	Adult attendance	Under 16
Holy Communion (sung) Twice monthly	11.00am	28	33	3
Messy church Monthly	10.30am		15	9
Morning Prayer weekly	10.30am		6	nil
Mid-week Holy Communion BCP	10.30am	15	15	Nil
All Age Worship monthly	11 a.m.		22	7

8. Occasional offices\*

*Number for last 12 months in each church*

Church	Baptisms	Confirmees	Weddings	Funerals in church	Funerals taken by clergy not in church
All Saints	9	6 (Held at St James B'bridge)	2	7	3

9. Communications

*Names, Addresses, Telephone Numbers and E-mail addresses for each church*

Church	Clergy	Readers	Lay staff e.g. Youth worker, Administrator	Churchwardens
All Saints	Vacant	nil	<p><b>Lay Worship Leaders</b></p> <p>Jeni Widdows 5 Church Close, Kirby Hill YO51 9DT 01423 323390 <a href="mailto:Robertjeni1840@gmail.com">Robertjeni1840@gmail.com</a></p>	<p>Rose Moulton 153 Druids Meadow Boroughbridge York YO51 9NP 01423 323690 <a href="mailto:rmoultonplace@gmail.com">rmoultonplace@gmail.com</a></p> <p>Mark Jowett 11 Pastern Road Langthorpe York YO51 9RL 07771 614674 <a href="mailto:markjowett@7-solutions.co.uk">markjowett@7-solutions.co.uk</a></p>

II. Parish/Community Information

1(a)	Briefly describe the population mix of the(se) parish(es) in terms of its employment, cultural, ethnic, age and housing mix.	<p>At the census of 2021 the population is recorded at 1642 since then there has been a substantial number of new builds and approval for further building which will bring our population nearer to 2,500. It is a mainly rural and agricultural area.</p> <p>The majority of housing is owner occupied with the highest proportion being detached housing, then semi-detached and terrace housing. There are very few flats.</p> <p>There is a significant older age group in the Parish, but the new housing is bringing in younger residents across a broad spectrum of age groups. The new housing has attracted people who work in Leeds to the south and Durham to the north as the A1(M) is immediately accessible for commuters. From the east and west are York and Harrogate connected by the A59. We are well situated for those able to commute to work while residing in a rural aspect. Local employment mostly is covered by the wholesale and retail trade, health and social care, hospitality and agriculture. Unemployment level is low.</p>
------	--	--



	<ul style="list-style-type: none"> <li>Describe any civic responsibilities which the clergy have:</li> </ul>	
--	--	--

### III. Church Information

*Please give details for each church*

1(a)	What percentage of the congregation lives outside the parish?	7.8%
(b)	Describe the mix of the congregation in terms of age, employment, cultural, ethnicity, age and gender.	The congregation is female/male (55%/45%) many, but not all, retired, white middle class. However, younger families are increasingly engaging with church life.
2(a)	How would you describe the churchmanship tradition of each church and give details of robes and vestments worn by officiants?	As a worshipping community it is traditional low church, new and challenging worship is an area where there can be growth if sensitively administered. Full vestments have been worn by ordained clergy but those who assist at Holy Communion do not robe. Neither do lay worship leaders taking morning or evening prayer, All Age Worship or Messy Church. Sacraments are not reserved as a matter of course.
(b)	What is the regular average weekly giving of those 16 years & over and what proportion of the giving is gift aided?	Average open plate offertories £97.50 - 38% gift aided Planned giving £417.77 mostly gift aided
(c)	When did you last have a stewardship campaign?	The last Stewardship campaign was approximately 15 years ago.
3.	How does each Church supplement its direct giving in order to meet its financial needs?	Besides Direct Debit, there are envelope schemes and reclaimed gift aid. A collection plate is available at each service. Special services and events .
4(a)	What amount of working expenses were paid to the clergy in the last financial year?	£502 Vicar absent due to ill health for most of the year
(b)	Were these met in full?	Yes.

(c)	Is there an annual discussion about level of expenses as part of the PCC's budgeting process?	No. Expenses were paid against receipts these covered the whole Benefice.	
5(a)	What amount of Share has (a) been requested; and (b) been paid from the parish in: <ul style="list-style-type: none"> <li>• last year?</li> <li>• current year?</li> <li>• next year ?</li> </ul>	<u>Share requested</u> Y/E 2023 £34,136 Y/E 2024 £34,136 Y/E 2025 £	<u>Share Paid</u> Paid in full not known
(b)	Will this year's be met?	Yes.	
6(a)	Is there any capital project in hand at the moment?	Yes	
(b)	Please give brief details with costs and state how they are to be met.		
7.	Please attach a copy of the last PCC accounts.	See appendix	
8(a)	What is the general state of repair of: the Church(es) - <i>please list</i>	In general, the state of repair is good. A major recent outlay was on the nave and chancel roof repairs. The roof of the Lych gate has also recently been re-battened and tiled.	
(b)	Please give details of major maintenance needed following the last quinquennial.	Defective stonework is being replaced and general repairs have been made in advance the next Quinquennial inspection in Nov '24. Re-decoration is required after damage caused by water ingress before the roof was renewed. This mainly affects the Victorian extension of 1870 .	

#### IV. Outreach and Mission

1(a)	What are the regular mission and outreach activities of the parish?	The outreach group have planned various special events at Christmas and at other times of the year which have attracted many who don't normally come to church, filling the church to circa 80 people. Monthly coffee morning attract wider community engagement.
(b)	What are you doing to help people find out about Jesus?	A fortnightly bible study and Pilgrim courses, encouraged Lent courses and monthly letter in benefice magazine which goes to every home. Special themed outreach services attract a number of non-church attendees and have elements of call to faith.
(c)	What are you doing to help grow people in discipleship?	The last incumbent encouraged lay leaders and others to take an active part in services. Congregation members encouraged to partake in intercessions and reading the lessons. Four members of the congregation have the Bishop's approval to assist at Holy Communion. The All-age worship group spend much time in discussion of the theme and deliver high quality services aimed across the generations. The regular bible studies are a means of helping attendees grow as disciples.
(d)	What are you doing to grow people in leadership?	As above.
2(a)	Please give details of the support of the Church overseas:	We had a link through with our incumbent with the Church of The Forefathers, Beit Sahour, Bethlehem. Several years annually a group has been out to visit. First Steps 2 School - Peru. A visit to Iquitos was undertaken in February 2019. Embrace the Middle East; the Jeel Scholarship Fund which has some founder members in our congregation supporting Palestinian students and USPG have all been financially supported.
(b)	How much is given annually?	Total given to charities abroad and at home 2023 £3347
3(a)	Give details of the support for home missions and charities:	Royal British Legion Christian Aid Children's Society Macmillan Local food bank Charities through the Mother Union Farming Community network See financial statement.
(b)	How much is given annually?	See 2(a) and financial statement
3(a)	Does the parish have an overseas link?	No.

(b)	If so, please state where/who?	N/A
4(a)	Is there an organised system of outreach and welcome to new families?	Sidesperson role is to ensure that all new people are made to feel welcome, and the church family are encouraged to actively engage with them.
(b)	If so, please describe:	This contains a leaflet about the church and who to contact also, leaflet of local numbers and address, flyers relating to the school and other organisations.
5.	What part does the church play in community care?	Community Care (BCC) providing lifts for hospital and doctors 'appointments, shopping for house bound and visiting for those when requested.

6(a)	Are there any Lay Eucharistic Assistants who take communion to the sick?	No
(b)	If so, who are they?	
7.	What work does the church undertake with young people, other than in church based organisations (e.g. open youth work)?	There are two foundation Governors at the school who are very involved in the church. Fortnightly collective worship in school and year 5/6 are invited to attend a termly midweek communion service and involvement whenever possible between church and school. 'Messy Church' in school involved several members of the regular congregation. Age appropriate worship for the whole school was held at Easter 2024.

## V. Ecumenical Relations

1(a)	State involvement in local Council of Churches:	Two representatives to the Deanery Synod.
(b)	Is there a formal covenant with any other denomination?	none
2.	What informal ecumenical contacts are there?	We have recently formed closer links with Boroughbridge Parish Church

## VI. Church Education and Social Provision



1(a)	Name of Church School(s) if applicable:	Kirby Hill Church of England Primary School
(b)	<ul style="list-style-type: none"> <li>• Aided?</li> <li>• Controlled?</li> <li>• Foundation?</li> </ul>	Voluntary Controlled
(c)	Number of pupils on roll (approx)?	117 plus 18 in the Nursery school
(d)	If aided, does the PCC support the school?	There is a trust fund set up from the sale of the old school-house which helps to support financial requests from the school and is administered by the incumbent and church wardens. This money is for educational purposes only.

## VII. Lay Education and Participation

1.	<p>What education and training work takes place in the Church for the following (give approx numbers):</p> <ul style="list-style-type: none"> <li>• Children</li> <li>• Young People</li> <li>• Adults</li> </ul>	<ul style="list-style-type: none"> <li>• Children's Messy church monthly between 4 and 19 children attend</li> <li>• Young people – not at the moment</li> <li>• Children and YP are involved in All-age worship where appropriate.</li> <li>• Lent groups and bible study for adults.</li> <li>• A 'Connect' course which is designed to help us learn and grow spiritually together, has begun, being run fortnightly for no set period of time.</li> </ul>
2(a)	Give details of house/prayer groups:	Tuesday morning prayer group followed by refreshment and chat in church, currently each week.
(b)	Are the leaders clergy or lay?	Lay.
3(a)	How do you rate the strength of lay leadership?	Very strong and well encouraged to take on roles. This has been one of our strengths. Weakness there has been a lack of supervision and direction.
(b)	To what do you credit this strength, or lack of it?	Allowed to try new things, praised and thanked.

## VIII. Mission

1.	List areas of Church life which you consider in need of development.	<p>The congregation is ageing, but the new housing developments and incoming new families provide a great opportunity to bring in a younger and diverse membership, allowing the church to develop and grow.</p> <p>Formal and informal discussion as part of a critical evaluation, with a view to instilling personal growth and confidence.</p>
2.	What are the main areas of mission that you think the new priest should prioritise in their ministry?	As above and creates a vision that is bold in growing the church for today and for future generations.
3.	In summary, what are the top three challenges with which you and the new priest need to engage?	<p>1: To have a vision for making Jesus known and helping church members deepen and strengthen their relationship with God as active disciples.</p> <p>2: To have a strategy for attracting and keeping younger generations who will play a key part in the future life of the church.</p> <p>3: To ensure those in need in the parish are cared for pastorally.</p>

## IX. Additional Information

*Please add here, or on another sheet, anything else which you would like the Patron and the Bishop to know about the conditions, needs and traditions of the parish.*

All Saints Kirby Hill once central to the community is now at the edge of the village and is a Grade 1 listed building built about late Saxon / Early Norman with seating capacity of 83. The church has been altered, added to and renovated many times. Saxon crosses are displayed in church. The Church history attracts an increasing number of visitors and most comment on 'what an interesting church we have'.

During 2017 a major project was undertaken with removal of the north aisle pews giving an open space for study groups, children's activities and coffee mornings etc. The building is now available for use beyond services, and together with the installation of a toilet has increased accessibility for many.

Boroughbridge Mothers' Union incorporates the parish and uses the church on occasions. The branch president lives within the parish and actively supports the elderly past and present members. The branch is very supportive of many local charities and food banks each year as well as MU Worldwide.

There is a full complement of committed and active PCC members, a PCC minute secretary and a very experienced treasurer. Administration has been undertaken solely by the incumbent who has delegated some admin to others. There is a sacristan who prepares the church for services.

'Beyond the Pews' is a small monthly magazine containing a reflective item, news and notices of forthcoming events including service details. This is delivered free to every house in the Benefice currently 1320 but under review with the new housing. It is edited by a voluntary editorial team. In addition the outreach group ensure posters are displayed and leaflets are delivered to the whole neighbourhood for any events they hold.

A printed Sunday Sheet, with the readings for each Sunday, is provided each week also contains notices of the coming week's events. Large print copies of the readings are available. The notices are also sent out electronically.

There is a set of six bells and a small enthusiastic team of amateur ringers who ring for weddings and special services such as Christmas and Easter.

We have a full pipe organ and an excellent experienced organist, although we do not have a choir, several members of the congregation are talented musicians and accompany the organ at special services. There is, however, a small Benefice choir, mainly from across our churches but also from further afield, who sing at special services.

At All Saints there is a children's Leader supported by a small team of helpers. In addition, once a month 'Messy Church', including crafts, story and prayers especially for children of any age. Parents do stay with the children. Other events include seasonal and special services which are planned, to encourage engagement from families and children. There are also opportunities for the local school to hold services and Collective Worship in the church building.

## **X. The New Priest**

*List the qualities and skills you would like to see in the new priest.*

A person with a pastoral, caring heart, who is open to God's leading in all areas of church life, with a desire to be a builder of community and bring people to Jesus.

Strong leadership qualities and able to encourage dialogue and debate with a wide range of people to build and maintain relationships, by communicating effectively with individuals and empathise, taking into account their needs and feelings, remembering we are all volunteers.

To lead by example, but also be able to identify the strengths of the congregation and to utilise those strengths and skills to develop the church and it is witness to the community. To engage with families in the area and raise the profile of the church further to encourage the younger generations to attend, whilst holding in tension the traditions and expectations of the current congregation.

They need to be aware of their personal impact on others particularly when under pressure and manage their time wisely and productively. To act as a positive role model and being able to open with the increasingly complex managerial requirements of the Diocese and be computer literate.

Make the most of current opportunities and be able to interpret the most likely direction of change, whilst taking into account the cultures, history and long-term underlying customs.

Formally and informally able to disseminate good practice and take responsibility for tackling difficult situations. Respect, value and acknowledge the volunteer roles contribution and the expertise of others.

Create a vision that is bold and keeps the focus on contributing to the growth of the church for today and for future generations.

**Agreed by the PCC of**

**All Saints Kirby on the Moor**

**on 22<sup>nd</sup> September 2024**

**Signed:** .....

**Print Name:** Mark Jowett

**Office Held:** Churchwarden

**This form, duly completed, should be sent to:**

***The Administrator for the Designated Officer  
Deborah Thorley  
Diocese of Leeds, Church House  
17-19 York Place, Leeds, LS1 2EX  
deborah.thorley@leeds.anglican.org***

She will circulate copies to the Patron and Bishop

**Please also send a copy directly to the Archdeacon's office**

***Please keep copies of this form  
and ensure that all PCC members have a signed copy.***



---

Diocese of Leeds

## Parish Profile

This form is designed to give an overview of a parish to be used in a vacancy for the appointment of a new parish priest. It will be accepted as the "statement describing the conditions, needs and traditions of the parish" required by the Patronage (Benefices) Measure 1986. Additional information may be given by way of printed documents or written submissions.

*Please write in black ink*

### I. Parish information

1(a)	Name of parish(es) to which this information relates:	Cundall with Norton le Clay
(b)	Name(s) of parish church(es):	St Mary's and All Saints
2	Name(s) of other C of E church(es)/centres for public worship in the parish:	None
3	Cluster or group of parishes within which you work (formally or) informally:	Benefice area including Cundall with Norton le Clay, Kirby Hill (also known as Kirby on the Moor) and Skelton cum Newby
4	Deanery:	Ripon
5	Population:  <i>The 2011 census information gives the following figures. Please indicate how this might have changed since then.</i>	Estimated total: Cundall with Norton le Clay 203 (140 electors in the electoral register as at December 2023)
6(a)	Number on Electoral Roll:	St Mary's 14
(b)	Date of APM when this number was declared:	St Mary's 15 April 2024

7. Attendance at worship in each church.

*Please provide details of average attendance at Sunday and weekday services.*

Church/ Service	Time	No. of communicant	Adult attendance	Under16
St Mary's and All Saints Holy Communion	11.am	23	25	2

8. Occasional offices

*Number for last 12 months in each church*

Church	Baptisms	Confirmees	Weddings	Funerals in church	Funerals taken by clergy not in church
St Mary's and All Saints	1	Nil	5	Nil	nil

9. Communications

*Names, Addresses, Telephone numbers and E-mail addresses for each church*

Church	Clergy	Readers	Lay staff eg Youth workers, Administrators	Churchwardens
St Mary's and All Saints				<p>Deana Webb Lilac Cottage Norton le Clay YO61 2RS 01423 322579</p> <p>Simon Vale Carlton Court Back Lane Carlton Husthwaite YO7 2DB m 07967 200027</p> <p>churchwarden@cundallcofe.org.uk</p>



## II. Parish/ Community Information

1(a)	Briefly describe the population mix of the(se) parish(es) in terms of its employment, cultural, ethnic, age and housing mix.	St Mary's parish comprises two villages (Cundall and Norton le Clay), various outlying farms and Cundall Manor School. It is still a strong farming community, with families who have lived here for generations, but also includes parishioners who work elsewhere, given the convenience of the villages for the A1, A19 and Thirsk and York railway stations. There is a significant minority of retired people in the villages too. Ages range from babies to octogenarians (most remarkably hale). The housing is a mixture of farm houses and estate cottages, with mostly detached modest and sensitive new builds or conversions, including a former nonconformist chapel and the old Anglican chapel of ease in Norton le Clay.
(b)	Are there any special social problems (eg high unemployment)?	No
2	Please list for each <ul style="list-style-type: none"> <li>• Local Schools:</li> <li>• Youth centres:</li> <li>• Hospitals:</li> <li>• Nursing/elderly persons' homes:</li> <li>• Places of worship of other faiths</li> <li>• Local Businesses:</li> <li>• Neighbourhood initiatives:</li> <li>• Associations eg tourist group:</li> <li>• Describe any civic responsibilities which the clergy have:</li> </ul>	<ul style="list-style-type: none"> <li>• Cundall Manor School (private school for ages 2 to 16, weekly boarders)</li> <li>• No youth centres, hospitals, nursing homes or other places of worship</li> <li>• Local business are primarily farms, arable as well as sheep and cows. One farm also runs a successful Wedding venue and, in season, PYO pumpkin business.</li> <li>• No neighbourhood initiatives</li> <li>• No associations,</li> <li>• Civic responsibilities: none.</li> </ul>

## III. Church Information

*Please give details for each church*

1(a)	What percentage of the congregation lives outside the parish?	10%
(b)	Describe the mix of the congregation in terms of age, employment, cultural, ethnicity, age and gender.	Ages from 18 months to 86, mostly retired but also includes farmers, a school teacher, a local councillor. Even split between male and female (all cis). All regular members of the congregation are white but occasional members include a minority ethnic person.

2(a)	How would you describe the churchmanship tradition of each church and give details of robes and vestments worn by officiants?	Straight forward middle of the road, Anglican leaning towards the traditional. BCP Holy Communion continues to be at the heart of our worship, but we welcome modern language and following other formats where appropriate for other services. Vestments have been typically selected by the incumbent. The previous incumbent wore a cassock-alb, chasuble and stole at Holy Communion but the incumbent before then wore a surplice and stole. Music usually from the Hymns Ancient & Modern, New Standard	
(b)	What is the regular average weekly giving of those 16 years & over and what proportion of the giving is gift aided?	£10 of which 85% is Gift Aided. This is calculated on the basis of the annual giving divided by 52. As there is not a service each week this is not representative of average giving per service.	
(c)	When did you last have a stewardship campaign?	No campaign has been held in the last twenty years.	
3.	How does each Church supplement its direct giving in order to meet its financial needs?	It benefits from a bequest which is conditional on maintaining a family grave, and one of the owners of the fishing rights donates the proceeds of day tickets to the church. We also hold (when permitted) social events (see below), which also raise funds Donation from local independent school.	
4(a)	What amount of working expenses were paid to the clergy in the last financial year?	Nil (expenses are paid by the Kirby Hill parish)	
(b)	Were these met in full?		
(c)	Is there an annual discussion about level of expenses as part of the PCC's budgeting process?	Not at Cundall	
5(a)	What amount of Share has (a) been requested; and (b) been paid from the parish in: <ul style="list-style-type: none"> <li>• last year?</li> <li>• current year?</li> <li>• next year ?</li> </ul>	<i>Share requested</i> 2023 £6,466 2024 £7,607 2025 TBC	<i>Share Paid</i> £6,466 £7,607
(b)	Will this year's be met?	It has been paid in full.	
6(a)	Is there any capital project in hand at the moment?		
(b)	Please give brief details with costs and state how they are to be met.		

7.	Please attach a copy of the last PCC accounts.	See appendices
8(a)	What is the general state of repair of: the Church(es) - <i>please list</i>	Good – we are awaiting the results of our Quinquennial inspection
(b)	Please give details of major maintenance needed following the last quinquennial.	

#### IV. Outreach and Mission

1(a)	What are the regular mission and outreach activities of the parish?	“Special” services, in particular harvest festival, sung evensong and carol by candlelight at Christmas, together with social occasions (examples have included “Wine and Roses” evenings and concerts), designed to get people together and interacting with the church family and, through us, we pray to God.
(b)	What are you doing to help people find out about Jesus?	As a small congregation (see above), our mission is largely through personal witness, in our daily lives but also by keeping the church active and visible as a mark of Christ’s presence with us and influence on our lives and that of our community.
(c)	What are you doing to help grow people in discipleship?	Encourage participation in Lenten observances, and in courses held in the benefice area.
(d)	What are you doing to grow people in leadership?	Examples of leadership include all the practical management of the church (cleaning decorating, maintaining), organising music, initiating and leading the social events and some lay led services
2(a)	Please give details of the support of the Church overseas:	As a benefice area we are linked with the Church of Our Forefathers in Beit Sahour, Bethlehem mainly through our previous incumbent
(b)	How much was given annually?	Nil directly from this parish, but see Kirby Hill’s form.
3(a)	Give details of the support for home missions and charities:	In each year the following are typically supported: <ul style="list-style-type: none"> <li>• Royal British Legion</li> <li>• Lenten/Christmas: historically there has been an annual challenge to the congregations to between them give £1,000 to selected charities.</li> <li>• Christian Aid</li> <li>• Organ recitals for local Children Hospice</li> </ul>

(b)	How much is given annually?	See financial statements.
3(a)	Does the parish have an overseas link?	As a benefice area we are linked with the Church of Our Forefathers in Beit Sahour, Bethlehem mainly through our previous Incumbent.
(b)	If so, please state where/who?	See above.
4(a)	Is there an organised system of outreach and welcome to new families?	No
(b)	If so, please describe:	
5(a)	What part does the church play in community care?	Members of the congregations volunteer, including at charity shops, and we have a representative on the Parish Council. The church as a whole however does not play a formal role in community care.
6(a)	Are there any Lay Eucharistic Assistants who take communion to the sick?	No
(b)	If so, who are they?	
7.	What work does the church undertake with young people, other than in church based organisations (eg open youth work)?	none

## V. Ecumenical Relations

1(a)	State involvement in local Council of Churches:	None
(b)	Is there a formal covenant with any other denomination?	No
2	What informal ecumenical contacts are there?	None

## VI. Church Education and Social Provision

1(a)	Name of Church School(s) if applicable:	Note: although Cundall Manor Independent School is in the parish of St Mary's it is not a church school. A strong relationship was developed but the present head didn't carry this on however we would be keen to rebuild when a new head is appointed.
(b)	<ul style="list-style-type: none"> <li>• Aided?</li> <li>• Controlled?</li> <li>• Foundation?</li> </ul>	
(c)	Number of pupils on roll (approx)?	331 (no boarders at present)
(d)	If aided, does the PCC support the school?	

## VII. Lay Education Participation

1.	<p>What education and training work takes place in the Church for the following (give approx numbers):</p> <ul style="list-style-type: none"> <li>• Children</li> <li>• Young People</li> <li>• Adults</li> </ul>	<ul style="list-style-type: none"> <li>• Cundall Manor School uses the church on occasions for group services.</li> <li>• Adults: attend Diocesan training where applicable</li> </ul>
2(a)	Give details of house/prayer groups:	Lent groups have regularly taken place in and around the benefice.
(b)	Are the leader's clergy or lay?	Lent groups both Lay and Clergy Prayer group lay lead.
3(a)	How do you rate the strength of lay leadership?	Strong, but ready for growth with our new vicar.
(b)	To what do you credit this strength, or lack of it?	<p>Strength: encouragement of those with ideas, encouraging us to just get on with it, then praised and thanked.</p> <p>Weakness: there are some people who have served for some time and extra volunteers with new ideas are needed to be added.</p>

## VIII. Mission

1.	List areas of Church life which you consider in need of development	<p>1. Engagement with the younger people of the parish and the children, inspiring them to grow into confident Christians.</p> <p>There are important examples of this working well such as the relationships one member of the congregation has forged with some of the young families in Norton le Clay, but it is an area we would like to develop. The presence of the school (see below) and the increasing number of weddings in coming years provide a good springboard.</p> <p>2. Community engagement: currently this is through:</p> <ul style="list-style-type: none"> <li>a. some of the “special” services such as themed evensong, concerts or carols by candlelight (the church has good acoustics);</li> <li>b. our support of the Probation Service. (They maintain the grounds, mowing the lawn and trimming hedges, and, when relevant skills are available, work on the walls);</li> <li>c. links with the army at Dishforth at Remembrance.</li> </ul> <p>There is growing opportunity for community engagement as there is no longer a village hall in Cundall or in Norton le Clay which presents opportunities to use the church as focal point.</p> <p>The wedding venue next door is keen to work with the church to have the weddings or blessings in our church, which also brings with it opportunity for mission and outreach.</p>
2	What are the main areas of mission that you think the new priest should prioritise in their ministry?	<ul style="list-style-type: none"> <li>1. Good pastoral care in the context of a rural and farming community.</li> <li>2. Strong lay leadership and action. This has created for instance a pattern of “special” church services and social events which attract members of the parish and other parishes who would not usually attend. The activity of the church is also not dependent on the vicar being there though is of course reliant on his/her support and prayer.</li> <li>3. Re-build the partnership with Cundall Manor School. The current pattern is that: <ul style="list-style-type: none"> <li>a. the school uses the church occasionally for group services.</li> <li>b. significant festivals such as carol services used to be celebrated by the school with services in church but these no longer seem to take place, possibly because the numbers are too many now. Maybe smaller groups could be encouraged to hold some of their services there.</li> <li>c. the vicar could act as the “independent listener” for pupils who board at the school; and</li> <li>d. the vicar could provide support in terms of wellbeing for staff members as required.</li> </ul> </li> </ul>

		Some of the work previously done by the vicar was done by virtue of being vicar of Cundall. There were other elements done by request of the school under a separate arrangement. The school make a sizeable donation to the church each year. 4. Last but not least, supporting our spiritual growth.
3.	In summary, what are the top three challenges with which you and the new priest need to engage?	1. Community engagement (including with the farming community) and Christian outreach. 2. Spiritual life: developing our closeness to God and sharing of Christ's message.

### IX. Additional Information

*Please add here, or on another sheet, anything else which you would like the Patron and the Bishop to know about the conditions, needs and traditions of the parish.*

St Mary's: there is a small but talented and willing congregation who will continue to make things happen at the church but are looking for someone to lead us spiritually and help us address the challenges we recognise but feel ill equipped to take on alone.

General:

We are blessed by having +Clive Handford living and worshipping in the benefice and taking regular services. He is currently providing "cover" for our services during the vacancies. We have an extremely talented lead organist who also acts as choir master to the benefice choir (see below) and one other organist whom we much appreciate.

The three parishes have operated largely independently historically, with only a handful of parishioners attending services in another parish week by week. There are however some important "cross overs":

- a united benefice service whenever there is a fifth Sunday in the month, which rotates around the parishes;
- the benefice choir, with members drawn from across the benefice and beyond. The choir comes together and sings for special services which are also thereby become benefice services. Examples include Maundy Thursday services, two Evensongs and carols by candlelight each Christmas;
- the parish Safeguarding Officer and Administrator for Kirby Hill, performs the same role for Skelton and Cundall;
- A benefice magazine, compiled and edited by a volunteered editorial team from across the benefice which includes the incumbent,, which was sent by email and in hard copy to a total of 950 homes.

In addition, the service pattern has changed during the pandemic, such that we have one service a week, which rotates around the churches. This has led to quite a stable group of regular communicants and attendees from across the parishes, as well as those who come when it is "their" church.

## X. The New Priest

*List the qualities and skills you would like to see in the new priest.*

1. A strong leader, working through collaboration with and empowerment of the laity, whilst providing spiritual and practical support and guidance.

2. A people person: compassionate, a good sense of humour, tolerant, a good communicator and listener.

3. With an understanding of or prepared to develop a deep understanding of the dynamics and pressure on a rural and farming community.

4. Someone who takes their own wellbeing seriously and will take their time off.

**Agreed by the PCC of**

**St Mary's & All Saints Cundall with Norton le Clay**

.....

**22<sup>nd</sup> July**

**on .....2024**

**Signed: ...Deana Webb.....**

**Print Name: .....DEANA WEBB.....**

**Office Held: ...Churchwarden.....**





---

Diocese of Leeds

## I. Parish Information

1(a)	Name of parish(es) to which this information relates:	Skelton cum Newby
(b)	Name(s) of parish church(es):	St Helen's
2.	Name(s) of other C of E church(es)/centres for public worship in the parish:	None
3.	Cluster of group of parishes within which you work (formally or) informally:	Benefice area includes St Helens' Skelton cum Newby; St Mary's and All Saints Cundall with Norton-le-Clay; and All Saints Kirby on the Moor.
4.	Deanery:	Ripon
5.	Population:	211
6(a).	Number on Electoral Roll:	10
6(b).	Date of APM when this number was declared:	26 <sup>th</sup> March 2024

### 7. Attendance at worship in each church.

*Please provide details of average attendance at Sunday and weekday services*

Church/Service	Time	No of communicant	Adult attendance	Under 16
Holy communion	9.30am	10	10	5

### 8. Occasional offices

*Number for the last 12 months in each church*

Church	Baptisms	Confirmees	Weddings	Funerals in church	Funerals taken by clergy not in church
St Helens'	1	nil	nil	3	nil

### 9. Communications

*Names, address, Telephone Numbers and E-mail addresses for each church*

Church	Clergy	Readers	Lay staff eg Youth worker, Administrator	Churchwardens
St Helens'	Vacancy			<p>Tom Robinson Great Givendale Givendale Ripon HG4 5AD 07725733169</p> <p>Ruby Booker 17 Crowgarth Skelton cum Newby Ripon HG4 5AF 01423 323313</p>

**II. Parish / Community Information**

1(a)	Briefly describe the population mix of the(se) parish(es) in terms of its employment, cultural, ethic, age and housing mix.	<p>The village of Skelton is set between the historic city of Ripon and the market town of Boroughbridge. The village has a nursery school, active village hall, WI, cricket club, Parish Council, and a soon to be opened community pub and hub. On the edge of the village lies Newby Hall Estate and is the family home of Mr and Mrs Richard Compton, which is one of England's renowned Adam houses, an exceptional example of 18th century interior decoration, and recently restored to its original beauty. Standing inside the gates of the park, and surrounded by huge beech trees, with its lofty spire, pinnacles and fine rose window is the church of Christ the Consoler. Built in 1871-76, it stands as an extravagant memorial to a young man, Frederick Vyner, who was murdered by brigands while travelling in Greece. His mother used the money collected for his ransom to commission the famous Victorian architect, William Burges, to build this church in the grounds of her home at Newby Hall. The population of Skelton is described as aging and is distributed throughout modest village housing with some outlying farms. Most employment is professional and outside the parish.</p>
(b)	Are there any special social problems (eg high unemployment)?	No
2	<p>Please list for each</p> <ul style="list-style-type: none"> <li>• Local Schools:</li> <li>• Youth centres:</li> <li>• Hospitals:</li> <li>• Nursing/elderly persons' homes:</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-school nursery</li> <li>• No youth centres, hospitals, nursing homes or other places of worship (save Christ the Consoler in the Newby Hall Park as mentioned above)</li> </ul>

	<ul style="list-style-type: none"> <li>• Places of worship of other faiths</li> <li>• Local Businesses:</li> <li>• Neighbourhood initiatives:</li> <li>• Associations eg tourist group:</li> <li>• Describe any civic responsibilities which the clergy have:</li> </ul>	<ul style="list-style-type: none"> <li>• Local business is primarily the estate's let and in-hand farms. Newby Hall house and gardens are open to the public in the spring and summer and the estate stables have been converted in high spec office accommodation.</li> <li>• No neighbourhood initiatives</li> <li>• Soon to be opened Community Pub and Hub</li> <li>• Local Cricket Club, W.I. and the Newby Hall House and Gardens is part of relevant tourism associations.</li> <li>• Civic responsibilities: none.</li> </ul>
--	--	---

### III. Church Information

*Please give details for each church*

1(a)	What percentage of the congregation in terms of age, employment, cultural, ethnicity, age and gender.	Ages from 4 to 80 with an employment mix including farmers, professional and retired. Even split between male and female. All white
2(a)	How would you describe the churchmanship tradition of each church and give details of robes and vestments worn by officiants?	St Helens' is straight forward middle of the road, Anglican leaning towards the traditional. Common worship Holy Communion continues to be at the heart of our worship, but we welcome modern language and following other formats where appropriate for other services. Vestments have been typically been selected by the incumbent. The previous incumbent wore a cassock-alb, chasuble and stole at Holy Communion. Music usually from the Hymns Ancient & Modern, New Standard. We have a keyboard which is played by extremely competent organists at most services, other services use CD player.
2(b)	What is the regular average weekly giving of those 16 years & over and what proportion of the giving is gift aided?	St Helen's: £30, of which 50% is Gift Aided
(c)	When did you last have a stewardship Campaign?	No Campaign has been held in the last twenty-four years.
3.	How does each Church supplement its direct giving in order to meets its financial needs?	By special fund raising events – see mission and outreach.
4(a)	What amount of working expenses were paid to the clergy in the last financial year?	Nil (expenses are paid by the Kirby Hill Parish)
(b)	Were these met in full?	N/A
(c)	Is there an annual discussion about level of expenses as part of the PCC's budgeting process?	N/A

5(a)	What amount of Share has (a) been requested; and (b) been paid from the parish in: <ul style="list-style-type: none"> <li>• last year?</li> <li>• current year?</li> <li>• next year ?</li> </ul> <i>Share requested Share Paid</i>	<u>Share requested</u> <u>share paid.</u> 2023 £3,937, 2024 £4,231
(b)	Will this years be met?	Yes.
6(a)	Is there a capital project in hand at the moment?	last Quinquennial inspection 15 <sup>th</sup> October 2019. Pointing and tree pruning outstanding.
(b)	Please give brief details with cost and state how they will be met.	Funds are already allocated.
7.	Please attach a copy of last PCC accounts.	See appendices.
8(a)	What is the general state of repair of the Church(es) – <i>please list</i>	Good.
(b)	Please give details of major maintenance needed following the last Quinquennial.	Pointing and tree pruning outstanding.

#### IV. Outreach and Mission

1(a)	What are the regular mission and outreach activities of the parish?	Harvest Festival, Songs of Praise, Christingle and social occasions including Bridge Lunch and Bicycle Treasure Hunt.
(b)	What are you doing to help people find out about Jesus?	As a small congregation our mission is largely through personal witness in our daily lives but also by keeping the church active and visible as a mark of Christ's presence with us and influence on our lives and that of our community.
(c)	What are you doing to help grow people in discipleship?	Encourage participation in Lenten observances, and in courses held within in the Benefice.
(d)	What are you doing to grow people in leadership?	Our previous vicar encouraged lay leadership from within the congregation and supported and nurtured the skills which members of the congregation developed. Examples of leadership included all the practical management of the church (cleaning, decorating, maintenance), organising music, initiating and leading the social events and some lay led services.
2(a)	Please give details of the support of the Church overseas:	As a Benefice area we are linked with the Church of Our Forefathers in Beit Sahour, Bethlehem mainly through our previous Incumbent.
(b)	How much is given annually?	Nil directly from this parishes, but support Kirby Hill initiatives.

3(a)	Give details of the support for home missions and charities:	In each year the following are typically supported: <ul style="list-style-type: none"> <li>• RABI</li> <li>• Sightsavers</li> </ul>
(b)	How much is given annually?	See financial statement.
3(a)	Does the parish have an overseas link?	NO
(b)	If so, please state where/who?	
4(a)	Is there an organised system of outreach and welcome to new families?	NO
5.	What part does the church play in community care?	Members of the congregation volunteer and we have a representative on the Parish Council. The church as a whole however does not play a formal role in community care
6(a)	Are there any Lay Eucharistic Assistants who take communion to the sick?	NO
7.	What work does the church undertake with young people, other than in church based organisations (eg open youth work)?	NO

#### **V. Ecumenical Relations**

1(a)	State involvement in local Council of Churches:	None
(b)	Is there a formal covenant with any other denomination?	No
2.	What informal ecumenical contacts are there?	None

#### **VI. Church Education and Social Provision**

1(a)	Name of Church School(s) if applicable:	N/A
(b)	<ul style="list-style-type: none"> <li>• Aided?</li> <li>• Controlled?</li> <li>• Foundation?</li> </ul>	
(c)	Number of pupils on roll (approx)?	
(d)	If aided, does the PCC support the school?	

#### **VII. Lay Education and Participation**

1.	What education and training work takes place in the Church for the following (give approx numbers): <ul style="list-style-type: none"> <li>• Children</li> <li>• Young People</li> <li>• Adults</li> </ul>	
----	--	--

2(a)	Give details of house/prayer groups:	Lent groups have regularly taken place in different people's homes around the Benefice.
(b)	Are the leaders clergy or lay?	Leadership has been both lay and ordained in the past.
3(a)	How do you rate the strength of lay leadership?	Strong, but ready for growth with our new Vicar
(b)	To what do you credit this strength, or lack of it?	Strength: encouragement of those with ideas, encouraging us to take responsibility for our own church. Weakness: extra volunteers and new ideas need to be added

### VIII. Mission

1.	List areas of Church life which you consider in need of development.	<p>1. St Helen's is full on Easter Sunday, Harvest Festival and Christmas Day and a collective effort to try and fill the church for the regular Sunday services needs to be coordinated.</p> <p>2. Ensuring the attendance of non-church going members of the parish support the church's fund raising and social events as a gateway to further involvement in the church.</p>
2.	What are the main areas of mission that you think the new priest should prioritise in their ministry?	<p>1. Good pastoral care in the context of a small rural and farming community.</p> <p>2. Strong leadership and direction.</p> <p>3. Growth in numbers not only to services but also to social events.</p> <p>4 Events which attract members of the parish and other parishes who would not usually attend.</p>
3,	In summary, what are the top three challenges with which you and the new priest need to engage?	<p>1. Community engagement and Christian outreach.</p> <p>2. Working with a small congregation.</p> <p>3. Spiritual life: developing our closeness to God and sharing of Christ's message.</p>

### IX. Additional information

*Please add here, or on another sheet, anything else which you would like the Patron and the Bishop to know about the conditions, needs and traditions of the parish.*

We are small but very loyal congregation but are looking for someone to lead us spiritually and help us address the challenges we recognise but feel ill equipped to take on alone.

General:

- There are two services held at St Helen's each month; 9.30am Holy Communion on the 1<sup>st</sup> and 3<sup>rd</sup> Sunday. There is a stable group of regular communicants and attendees.
- We have extremely talented organists who lead our worship joyfully bringing our services to life. Other members of the Benefice will also play at services.
- There is a full complement of committed and active PCC members, a PCC minute secretary and a very experienced treasurer.
- 'Beyond the Pews' is a small monthly magazine containing a reflective item, news and notices of forthcoming events including service details. It is edited by a voluntary editorial team.
- The three parishes have operated largely independently historically, with only a handful of parishioners attending services in another parish week by week. There are however some important "cross overs":
  - A united benefice service whenever there is a fifth Sunday in the month, which rotates around the parishes.
  - The parish Safeguarding Officer and Administrator for Kirby Hill, performs the same role for Skelton and Cundall;

#### **X. The new priest**

*List the qualities and skills you would like to see in the new priest.*

1. A strong leader, working through collaboration with and empowerment of the laity, whilst providing spiritual and practical support and guidance.
2. A people person: compassionate, tolerant, a good communicator and listener, and a good role model with a sense of humour.
3. With an understanding of, or prepared to develop a deep understanding of the dynamics and pressure on a small rural and farming community.
4. Someone who takes their own wellbeing seriously, continues their own development and training and support from their wider colleagues.

**Agreed by the PCC of Skelton cum Newby**

**on 9<sup>th</sup> September 2024**



**Signed:**

**Print Name: THOMAS MARK ROBINSON**

**Office Held: Church warden**



**This form, duly completed, should be sent to:**

***The Administrator for the Designated Officer***

***Deborah Thorley***

***Diocese of Leeds, Church House***

***17-19 York Place, Leeds, LS1 2EX***

***deborah.thorley@leeds.anglican.org***

She will circulate copies to the Patron and Bishop

**Please also send a copy directly to the Archdeacon's office**

***Please keep copies of this form***

***and ensure that all PCC members have a signed copy.***



---

Diocese of Leeds