Diocese of York

**Role Description**

Benefice of Sutton Park Saint Andrew and Wawne Saint Peter

Role Title Vicar

**Introduction**

This role description has been prepared following the previous post holder’s leaving office. It takes into account the benefice’s statement of the condition, needs and traditions of the benefice (the ‘benefice profile’). It will be reviewed with the Archdeacon 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

**Details of Post**

* Parishes: 1. Sutton Park Saint Andrew

2. Wawne Saint Peter

* Patron: The Archbishop of York
* Deanery: Hull (East)
* Archdeaconry: East Riding
* Terms of Service

point of contact: Mrs Kirsty McCullough at the Diocesan Office

**Role Purpose: Generic**

* 1. To share with the Archbishop of York and the Bishop of Hull in the cure of souls of the parishes.
	2. To serve as Vicar of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national safeguarding policies, and all other relevant legislation, in accordance with the Archbishops’ statement *Guidelines for the Professional Conduct of the Clergy*.
	3. To work with other Ministers in the parishes and with members of the Parochial Church Councils in the development of the church and parishes, having regard to the need for sustainability and effectiveness in mission and outreach.
	4. To ensure that a high standard of worship, preaching and pastoral care is provided.
	5. To nurture discipleship and develop the ministry of all God’s people, through training, co‑operation, support and example, encouraging all God’s people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
	6. To promote the Diocesan vision of ‘Living Christ’s Story’, prayerfully working to engage with the five marks of mission in the parishes and to explore with the congregations how they can respond effectively to the goals of: becoming more like Christ; reaching those we currently don’t; growing churches of missionary disciples; and transforming our finances and structures.
	7. To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to resources and opportunities.
	8. To be proactive and constant in seeking the fullest possible degree of ecumenical co‑operation and commitment within the parishes.

**Role Purpose: Specific**

1. To lead the churches forward in mission in their particular communities.
2. To bring care for the congregation with empathy and a commitment to deepen their discipleship.
3. To identify how best to deepen the ministry on Kingswood.
4. To make a proposal for the appointment of an Associate Vicar and the shape of the role.
5. To value work in schools and with families, prioritising this in your ministry and the life of the churches.
6. To offer leadership to St Peter’s as they consider the development of their church building.
7. To further the opportunities for collaboration and shared ministry across the benefice.
8. To actively participate in the life of Hull Deanery.

**Role Context:**

The Diocese of York is embarking on a significant commitment to growth through ‘Living Christ’s Story’. As part of this, the Deanery of Hull have committed themselves to a clear expression of deeper collaboration to support one another in their mission and ministry. There is a clear expectation for the new Incumbent to be committed to the direction set by the deanery.

There is a commitment to appoint an Associate Vicar, with a half stipend, within the first 12 months of the new Incumbent being appointed. The exact shape of this role will be determined by the Incumbent in conversation with the Bishop of Hull.

**Key Contacts and Relationships:**

*Generic*

1. The Archbishop, Suffragan Bishop and Archdeacon
2. The Churchwardens and Parochial Church Councils
3. The Deanery Chapter and Deanery Synod
4. Diocesan and archdeaconry advisers in specialist areas

*Specific*

1. Assistant Curate, the Revd Fiona Robinson
2. PTO Readers, Mrs Margaret Duffy, Mr Frank Davies
3. ALM, Mrs Julia Smith

*Supportive*

1. The Associate Dean of Hull East, the Revd Lindsey Pearson
2. Area Dean of Hull, the Revd John Cowan
3. The Lay Dean, Dr Tim Scott
4. The Director of Mission and Ministry, the Revd Dr Ian McIntosh

**Benefice Summary as at time of compilation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Church** | **Listing** | **Churchwarden 1** | **Churchwarden 2** |
| St Andrew | Unlisted | Mr Peter Haigh | Mrs Sue Coates |
| St Peter | Grade 1 | Mrs Julia Smith |  |

Parsonage House: The Vicarage, 11 Sovereign Way, Kingswood, HULL HU7 3JG

Open churchyard: St Peter

Church Schools: St Andrew’s CE Primary

Population and usual Sunday attendance:

|  |  |  |
| --- | --- | --- |
|  | Population in 2011 Census | USA 2023 |
| Sutton Park | 11,000 | 25 adults + 2 under 16 |
| Wawne | 11,800 | 19 adults + 2 under 16 |

Freewill Offering (FWO)

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2022 | 2023 | 2024 |
| Sutton Park | 16,200 | 16,200 | 16,000 |
| Wawne | 5,000 | 6,540 | 7,000 |

Expenses:

These should be agreed with the PCCs and reimbursed in full.