



THE CHURCH  
OF ENGLAND  
Diocese of Manchester

CHURCH  
FOR A  
DIFFERENT  
WORLD

***A worshipping, growing and transforming Christian presence  
at the heart of every community***

## **ANGLICAN CHAPLAIN:**

### **University of Manchester & Manchester Metropolitan University**

<b>Employer:</b>	<b>Manchester Diocesan Board of Finance (MDBF)</b>
<b>Salary:</b>	<b>£33,305 - £39,771 per annum (Band 4.1 – 4.3)</b>
<b>Hours of work:</b>	<b>Full time - 35 hours per week</b>
<b>Contract:</b>	<b>Permanent</b>
<b>Normal place of work:</b>	<b>Flexible working, with availability of working space at the University of Manchester and MMU by arrangement</b>

#### **Purpose**

The chaplain will seek to find opportunities to bring the Gospel of Jesus to students where they are, through public witness and engagement with issues such as justice, and will be able to work well across a breadth of traditions. The chaplain will play a key role in the spiritual support of students, will work in collaboration with the wider ecumenical and multifaith chaplaincy provision in place and will link with the student wellbeing services to provide appropriate pastoral care.

This Christian mission and ministry among students consists of:

- Mission - witness to Jesus Christ in word and action among students and staff
- Pastoral - support and care for students and staff
- Worship - pray for students and staff, providing Christian worship in word and sacrament
- Team - gather a team of volunteers to support the work
- Collaborate - work with and alongside university bodies and others to support students and staff

#### **Background information**

There are approximately 100,000 university students studying in central Manchester, from a wide range of diverse backgrounds, including a large number of international students. The post holder will develop a new offer of Christian chaplaincy to both these students and to

university staff. A key element of this vision of Christian chaplaincy is one of presence-based ministry, where the chaplain will be available and accessible to students and staff of all faiths and none, and of a broad range of traditions.

The chaplain will be an ordained Anglican minister, and will seek to find opportunities to bring the Gospel of Jesus to students where they are, through public witness and engagement with issues such as justice, and will be able to work well across a breadth of traditions. The chaplain will play a key role in the spiritual support of students, will work in collaboration with the wider multifaith chaplaincy provision in place and will link with the student wellbeing services to provide appropriate pastoral care.

The employer, Manchester Diocesan Board of Finance (MDBF), is part of the Diocese of Manchester, which is the Church of England in Bolton, Bury, Leigh, Manchester, Oldham, Rochdale, Salford, and parts of Rossendale, Stockport, Tameside and Trafford. To find out more about the unique make-up of the diocese and its diverse activities, visit the website: [www.manchester.anglican.org](http://www.manchester.anglican.org).

### **Accountability & Key Relationships**

The Post is line-managed by the Director of Education in conjunction with Bishop Matthew Porter, Bishop of Bolton, who has episcopal oversight of university chaplains

### **Key Tasks**

#### Witness

- Be a visible presence on campuses
- Commends Jesus Christ and invites people to follow him

#### Pastoral

- Provide appropriate pastoral care to students and staff members of all faiths and none, linking and working with student service and wellbeing provision, and signposting to other support and advice services where enquiries fall outside of the capacity, knowledge or remit of the Chaplaincy.

#### Worship

- Facilitate acts of worship, including Eucharistic worship, and small group studies and provide spiritual guidance to staff and students of all faiths and none.

#### Team

- Build a team of church-based volunteers who will support the work across the universities
- Establish strong local ecumenical links who can support the chaplaincy provision

### Collaborate

- The postholder will collaborate with ecumenical partners and the multifaith chaplaincy provision already in place
- Work in conjunction with the Chaplaincy Steering Groups and Student Welfare Services at UoM and MMU, and other local University institutions, establishing effective links with colleagues across the Universities, to deliver appropriate spiritual care across the campuses.
- Follow relevant policies and procedures, including university policies relating to Health & Safety, Prevent, Safeguarding, Equality & Diversity, and Data Protection.
- Advise and guide University colleagues on matters relating to faith, religion and spiritual matters as appropriate.
- Work in close partnership with bodies such as the Student Union, SCM, JPIT and other relevant organisations
- Develop links with local churches that can offer ongoing spiritual support for students

### Additional duties

- Demonstrate a commitment to continuing Personal/Professional and Spiritual Development
- Any other duties which may reasonably be required
- The chaplain will be provided with the necessary resources to enable them to attend regular retreats for their personal spiritual growth and refreshment.

This job description is a guide to the minimum requirements of the job. It is hoped that the role will be flexible enough to incorporate some of the post-holder's own interests, and to make best use of their gifts and skills.

## Person Specification

Key: (AF) Application Form; (I) Interview; (T) Test

	Essential requirements	Desirable requirements	Method of assessment
<b>Qualifications</b>			
An ordained Anglican minister	E		AF
<b>Experience</b>			
An experienced team leader who is able to motivate, equip and delegate to others.	E		AF/I
Ideally have some experience of chaplaincy		D	AF/I
<b>Knowledge and skills</b>			
Have a non-judgemental, approachable, calm, and confident manner	E		I
Have an understanding of, and an appreciation for the breadth of Christian traditions and be able to work with people with a wide range of theological perspectives.	E		AF/I
Have a mature faith that is sustained through a pattern of regular prayer and worship, rooted in an ecclesial community.	E		AF/I
Effective communicator, speaking naturally and graciously about Christ and modelling everyday discipleship	E		AF/I
Confident in social media and website management	E		AF/I
Able to work within complex university contexts and alongside multifaith colleagues	E		AF/I
Able to innovate and to work flexibly, across different settings	E		AF/I
An appreciation of the diverse communities in Higher Education in Manchester	E		I
Sympathy with the aims and values of the Churches Together in England	E		I

Work related Circumstances			
Willing to attend evening and weekend meetings and events with notice	E		I
Willingness to travel to meetings (car not essential)	E		I
Ability to work from other locations as requested	E		I

## Summary of Terms & Conditions of Employment

Employer	Manchester Diocesan Board of Finance (MDBF)
Line Manager	The Director of Education in consultation with the Bishop of Bolton
Probation	Appointments subject to a 6-month probationary period
Hours	The role is full time (35 hours per week)
Salary	Diocesan pay scale - Band 4.1- 4.9. £33,305 - £39,771 per annum
Contract	Permanent
Pension	MDBF offers membership of the Church Workers Pension Fund- Pension Builder Classic product
Annual Leave:	22 days' entitlement for the first 12 months of employment, rising to 25 days annual leave thereafter, in addition to bank holidays and 3 church days

**Closing Date:** Thursday, 28 November 2024 at 5:00pm

**Interviews:** Thursday, 12 December 2024 at Manchester Cathedral

There is an Occupational Requirement for the post holder to be a practising Christian in accordance with Schedule 9 to the Equality Act 2010.

The post will be offered to the successful candidate subject to satisfactory references and proof of eligibility to work in the UK.

The post is subject to an enhanced DBS check with a check of the Adults and Children's barred lists