Diocese of York

**Role Description**

Role: Assistant Curate (House for Duty/0.2) to The South

Holderness Village Parishes

Location: Deanery of South Holderness

**Introduction**

This role description will be reviewed with the Archdeacon 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives. This is one of two House for Duty posts with remuneration taking the form of free housing (which is supplied as being essential to the performance of duties and is therefore exempt from taxation as a Benefit in Kind) with no stipend or salary. If the Office Holder chose not to take the housing being provided, a 0.2 stipend could be offered in lieu of this.

**Role Context**

South Holderness Deanery has undergone a process of significant re-shaping and re-focus in the quest to ensure ministry resources are used to their fullest effect. Under the terms of the Deanery Plan it is proposed that the towns of Withernsea and Hedon have their own stipendiary clergy with the primary goal of facilitating growth. The remaining, predominantly rural parishes, of the Deanery will be overseen by a single stipendiary minister (the Area Dean, Vicar of the Patrington group) with day to day care being provided by a Ministry Team including two House for Duty (or 0.2 stipend paid) Assistant Curates.

**Details of Post**

* Parishes:

Burton Pidsea, Humbleton with Elsternwick, Halsham and Thorngumbald

Easington, Keyingham, Ottringham, Patrington, Welwick and Winestead

Paull, Sproatley and Preston-in-Holderness

Garton-in-Holderness, Hilston, Hollym, Holmpton, Roos and Tunstall

* Deanery: South Holderness
* Archdeaconry: East Riding
* Initial Contact for Terms of Service: Kirsty McCulloch at the Diocesan Office
* Accommodation To be arranged

**Role Purpose: Generic**

* 1. To share with the Archbishop of York and the Bishop of Hull in the cure of souls of the parishes.
  2. To serve as Assistant Curate of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national safeguarding policies, and all other relevant legislation, in accordance with the Archbishops’ statement *Guidelines for the Professional Conduct of the Clergy*.
  3. To work with other Ministers in the parishes and with members of the Parochial Church Councils in the development of the church and parishes, having regard to the need for sustainability and effectiveness in mission and outreach.
  4. To ensure that a high standard of worship, preaching and pastoral care is provided.
  5. To nurture discipleship and develop the ministry of all God’s people, through training, co‑operation, support and example, encouraging all God’s people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
  6. To promote the Diocesan vision of ‘Living Christ’s Story’, prayerfully working to engage with the five marks of mission in the parishes and to explore with the congregations how they can respond effectively to the goals of: becoming more like Christ; reaching those we currently don’t; growing churches of missionary disciples; and transforming our finances and structures.
  7. To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to resources and opportunities.
  8. To be proactive and constant in seeking the fullest possible degree of ecumenical co‑operation and commitment within the parishes.

**Role Purpose: Specific**

1. To work collaboratively with colleagues as the vision for working across the Village Parishes is developed realised
2. To play an active part in the Ministry Team, supporting colleagues and the parishes in a creative and life enhancing manner
3. To identify, in conversation with colleagues, how your particular gifts and interests can contribute to the life and mission of the parishes
4. To help ensure pastoral care and worship is offered across the deanery by assisting across the parishes on Sundays and through the ministry of Occasional Offices
5. To share your insights and knowledge of God in a manner that encourages prayerfulness and a deepening discipleship
6. To support the wider deanery and the diocesan vision of Living Christ’s Story

**Ministry Expectations:**

The expectation for time given to the role is the equivalence of 2 days (to be worked as chosen across the week) plus Sunday Worship. It is assumed that at least two days will be protected as days when you will not be available for ministry.

**Key Contacts and Relationships:**

*Generic*

1. The Archbishop, Suffragan Bishop and Archdeacon
2. The Churchwardens and Parochial Church Councils
3. The Deanery Chapter and Deanery Synod
4. Diocesan and archdeaconry advisers in specialist areas

*Specific*

1. The Area Dean, the Revd Alisdair Laird
2. The Vicar of Hedon, the Revd Sue Pulko
3. The Associate Vicar designate of Withernsea, the Revd Clive Hall
4. Assistant Curate to South Holderness Deanery, the Revd Philip West
5. PTO minister, the Revd Janice Sharp
6. Distinctive Deacon, the Revd Diane Berry
7. Distinctive Deacon PTO, the Revd John McWilliams
8. Deanery Curate (following ordination in June) Mr Simon Clark
9. RPAs (Deanery): Mrs Mandy Annison, Mrs Kay Burn, Mrs Judy Harrison, Mrs Ros MacGregor, Mrs Sue McWilliams, Mrs Lois Rutter, Mrs Marjorie Thaw, Mr Philip Withers
10. RPAs (Patrington): Mrs Angela Hamilton, Mr Chris Unwin
11. RPA (Preston): Mr John Myers
12. RPA (Thorngumbald): Mr Ken Wilson

*Supportive*

1. The Area Dean, the Revd Alisdair Laird
2. The Lay Dean, Mrs Denise Wilson
3. The Director of Mission and Ministry, the Revd Dr Ian McIntosh
4. The Archbishop’s Adviser and Co-ordinator of Pastoral Care, the Revd Andrew de Smet

**Additional Information**

Church Schools:

1. Easington Primary
2. Patrington Primary
3. Roos Primary
4. Sproatley Endowed

Population - approximately 20,000

Garton-in-Holderness is under alternative episcopal oversight

**Expenses:**

These should be agreed with the PCCs and reimbursed in full

Signature………………………………………………………………………………………………………………………………………

Date……………………………………………………………………………………………………………………………………………..