Diocese of York

**Role Description**

Benefice Scarborough St Columba and St James w Holy Trinity

Role Title Vicar

**Introduction**

This role description has been prepared following the previous post holder’s leaving office. It takes into account the benefice’s statement of the condition, needs and traditions of the benefice (the ‘benefice profile’). It will be reviewed with the Archdeacon 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

**Details of Post**

* Parishes: 1) Scarborough St Columba

 2) Scarborough St James w Holy Trinity

* Patrons: Turn 1: Archbishop of York and CPAS

Turn 2: Archbishop of York

* Deanery: Scarborough
* Archdeaconry: East Riding
* Terms of Service point of contact: Mrs Kirsty McCullough at the Diocesan Office

**Role Purpose: Generic**

* 1. To share with the Archbishop of York and the Bishop of Hull in the cure of souls of the parishes.
	2. To serve as Vicar of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national safeguarding policies, and all other relevant legislation, in accordance with the Archbishops’ statement *Guidelines for the Professional Conduct of the Clergy*.
	3. To work with other Ministers in the parishes and with members of the Parochial Church Councils in the development of the church and parishes, having regard to the need for sustainability and effectiveness in mission and outreach.
	4. To ensure that a high standard of worship, preaching and pastoral care is provided.
	5. To nurture discipleship and develop the ministry of all God’s people, through training, co‑operation, support and example, encouraging all God’s people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
	6. To promote the Diocesan vision of ‘Living Christ’s Story’, prayerfully working to engage with the five marks of mission in the parishes and to explore with the congregations how they can respond effectively to the goals of: becoming more like Christ; reaching those we currently don’t; growing churches of missionary disciples; and transforming our finances and structures.
	7. To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to resources and opportunities.
	8. To be proactive and constant in seeking the fullest possible degree of ecumenical co‑operation and commitment within the parishes.

**Role Purpose: Specific**

1. To maximise the missional opportunities that exist and lead both churches in evangelism

1. To lead collaboratively, building up lay leadership and ministry in both churches
2. To deepen the shared vision of the benefice, maximising what can be done together
3. To ensure good pastoral care is in place
4. To value the breadth of worship styles and traditions, deepening the congregations experience of God
5. To bring leadership to St Columba’s building project
6. To play an active part in deanery life

**Role Context:**

In 2017 the two separate parishes of St Columba and St James were brought together under a single Priest in Charge for the first time. In 2020 they became a United Benefice.

The deanery is encouraging a deeper sense of collaboration with a particular focus on three supportive networks, north, central, and south. It is expected that the new Incumbent will actively support this.

**Key Contacts and Relationships:**

*Generic*

1. The Archbishop, Suffragan Bishop and Archdeacon
2. The Churchwardens and Parochial Church Councils
3. The Deanery Chapter and Deanery Synod
4. Diocesan and archdeaconry advisers in specialist areas

*Specific*

1. The Revd Fiona Hill, Assistant Curate
2. Revd Robin Rogers, PTO
3. Mrs Julia Jones, PTO Reader

*Supportive*

1. The Area Dean, Revd Sam Taylor
2. The Lay Dean, Mrs Ros Brewer
3. The Director of Mission and Ministry, the Revd Dr Ian McIntosh
4. The Archbishop’s Adviser and Co-ordinator of Pastoral Care, the Revd Andrew de Smet

**Benefice Summary as at time of compilation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Church** | **Listing** | **Churchwarden 1** | **Churchwarden 2** |
| St Columba | 2\* | Mrs Pauline Hainsworth |  |
| St James | 2 | Mrs Mary Walker | Mr David Birdsall |

Parsonage House: 34 Box Hill. Scarborough YO12 5NG

Churchyards: None

Church Schools: None

Population and Usual Sunday Attendance:

|  |  |  |
| --- | --- | --- |
|  | **Population (2011 census)** | **USA (2022)** |
| St Columba | 4,500 | 45 adults 3 under 16s |
| St James | 6,600 | 24 adults 3 under 16s |

Freewill Offering (FWO)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2022** | **2023** | **2024** |
| St Columba | 20,196 | 20,196 | 20,703 |
| St James | 16,000 | 16,000 | 16,800 |

Expenses:

These should be agreed with the PCCs and reimbursed in full