



**JOB TITLE:** Children and Families Worker

**LOCATION:** St John the Baptist Church Erith, DA8 1AN

**GRADE:** Grade 4

**REPORTING TO:** Revd. Anthea Harris-Faulkner

## **PURPOSE OF JOB**

Children and family ministry is an important aspect of our church and parish life together. It also sits within our vision of having a worshipping community where everyone thrives. The post holder will work in collaboration with the Priest in Charge to build on and strengthen existing children and families' ministry and develop innovative and exciting new ways of engaging children and families to explore the Christian faith.

## **PRINCIPAL RESPONSIBILITIES AND ACCOUNTABILITIES**

1. Responsible for planning and leading suitable children and families activities for our Messy and Junior Church. To work with volunteers in delivering planned activities.
2. Develop and deliver existing seasonal events and continue to build relationships with the local communities to support the parish in identifying needs and establishing new initiatives.
3. Nurture and develop a team of volunteer leaders and helpers to run and support our children's ministry including coordinating training opportunities. To have knowledge and understanding of the Church of England safeguarding policies, practice within those policies and access all relevant safeguarding training.
4. Form links and work in partnership with schools and other statutory and voluntary organisations that work with children and families within the Borough.
5. Engage with community groups and to represent St John's as appropriate.
6. Prepare and produce regular reports on children and families ministry for the parish.
7. Work with the wider team, including attending regular review meetings with the Priest in Charge to determine and deliver ongoing priorities.
8. Take responsibility for ongoing professional development, including training and supervision as required.



9. Undertake any other related duties, identified by the Priest in Charge that is within their capabilities and level of responsibility, in order to meet the needs of the church.

The post holder will, at times, be a public face of Christ Church and St John's, it is considered that there is an Occupational Requirement (OR) for the postholder to be a communicant member of the Church of England, or of a Church in communion therewith or of a member Church of the Council of Churches for Britain and Ireland or of Churches Together in England, or of a member Church of the Evangelical Alliance.

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their manager or safeguarding officer.

## **SKILLS AND EXPERIENCE**

- Experience organising and leading events and activities and leading volunteer teams.
- Recent experience of working with children and families.
- Ability to communicate the Christian faith, particularly to children and families not familiar with church life and to inspire others.
- Confident in using social media and the internet to promote the work as appropriate.
- Ability to be creative in their approach to enable others engage and integrate.
- Understand the importance of safeguarding and safe practice principles in children's work.
- Be able to engage with and relate to a wide range of families and individuals, and to work collaboratively with both lay and ordained people.
- Be proactive, capable of identifying and developing opportunities and facilitating their implementation.
- Be organised and flexible in approach, able to manage a diverse workload and wide-ranging responsibilities.
- Be willing to worship St John's Church Erith on occasion to connect with the wider church family.
- Enhanced DBS check.

## **COMPETENCIES**

**Achievement Drive** – A desire to meet or exceed standards, welcoming feedback, and continually seeking to improve. It includes staying focused on goals over an extended period of time.

**Relationships** – The ability to understand the perspectives, feelings and concerns of others and initiate, build and maintain relationships in a mutually beneficial way. Recognise one's own feelings and those of others and manage emotions effectively.



**Persuasiveness** – The ability to convince others of a view, conclusion, position etc. Communicating in an impactful way, tailored to one's audience.

**Problem Solving** – The ability to investigate and breakdown a problem or situation into its component parts, identifying implications and the key underlying issues and establish possible solutions.

**Independence** – A demonstrated belief in one's capability to select an appropriate approach to a situation. It includes confidence in one's judgement or opinion and showing resilience in adversity. Know when to seek the support and advice of others.

**Adaptability** – The ability to adapt one's behavioural style or method of approach where necessary to achieve a goal. Responds to change with a positive attitude and demonstrates a willingness to learn new ways to accomplish objectives.

**Teamworking** – The willingness and ability to work co-operatively and collaboratively with others toward a shared goal, contributing actively to the team. Builds positive relationships and a sense of pride within the team.